



TENDER NOTICE

Suppliers registered with the **MINISTRY OF FINANCE MALAYSIA (MOF)** under the relevant code and with a valid registration are invited for the following:-

TENDER REFERENCE NUMBER AND DETAILS		
UM.G/FSD/PC/612/16/2025/02 (G3/J224/2025/04/224) – APPOINTMENT OF A PANEL HOTEL SERVICE PROVIDERS TO CONDUCT UNIVERSITI MALAYA'S OFFICIAL EVENTS/ FUNCTIONS FOR A PERIOD OF TWO (2) YEARS		
CODE	DESCRIPTION	
222501	HOTEL/ RESORT (LOCAL AUTHORITY LICENSE AND HALAL CERTIFICATE IS REQUIRED); or	
040103	COOKED FOOD (HALAL)	
<u>Tender Submission</u>		
Procurement Centre, Financial Services Division, Bursary Office, Level 2, Chancellery Building, Universiti Malaya		
Closing date on 15th May 2025 (Thursday) 12.00 PM		
Registered with Universiti Malaya (Mandatory)		
Contact Person Tender Specification and Tender Document		
<u>Name</u>	<u>Telephone No.</u>	<u>Email</u>
Mrs. Siti Ameza binti Ab Aziz	03-7967 6274	ameza@um.edu.my
Mr. Hanif bin Sabtu	03-7967 6967	aniep87@um.edu.my
<p>Tender documents can be viewed from 24th April 2025 (Thursday) at Procurement Centre Counter, Financial Services Division, Bursary Office, Level 2, Chancellery Building, Universiti Malaya during office hours and available to access online via FIRST at (https://first.um.edu.my) from 24th April 2025 (Thursday). Suppliers who are interested in participating in the tender must have a valid MOF Certificate with required code.</p> <p>Suppliers are required to download the tender documents, print and upload the completed tender documents online as well as submit the original copy into the Tender Box before the closing date. Suppliers must register, bid and upload documents via FIRST (https://first.um.edu.my) before the closing date.</p> <p>The completed tender document must be sealed, clearly marked with the tender reference number on the left side of the envelope and submitted in the Tender Box at the Procurement Centre Counter, Financial Services Division, Bursary Office, Level 2, Chancellery Building, Universiti Malaya.</p> <p>For delivery through registered post/ courier, suppliers must ensure that the documents arrive safely at the mentioned address before or on the closing date latest by 12.00 pm. Late online submission and delays in submitting tender documents as per tender instructions will not be considered.</p>		

UM's tender notice are also available at the following links:

- i) <https://first.um.edu.my>
- ii) <https://myprocurement.treasury.gov.my>
- iii) <https://bendahari.um.edu.my>