

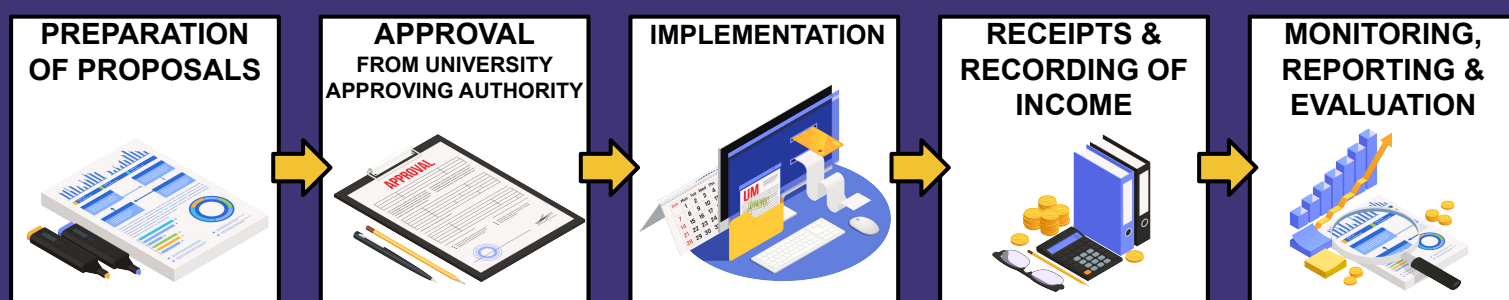
INCOME GENERATION GUIDELINES



DEFINITION

Official University Activities that contribute to the increase in revenue / income streams that bring external funds into the University's account

MANAGEMENT OF INCOME GENERATION ACTIVITIES



PROHIBITION

- USING UNIVERSITY ASSETS WITHOUT THE APPROVAL OF THE APPROVING AUTHORITY
- OPENING A BANK ACCOUNT IN THE NAME OF PTj / FACULTY
- CREDITING DONATIONS/MONEY RECEIVED TO A PERSONAL ACCOUNT
- CARRYING OUT ACTIVITIES THAT VIOLATE NATIONAL LAWS

ETHICS

- MANAGING THE ASSETS AND FACILITIES OF UNIVERSITY WITH UTMOST CARE
- EMPHASIZE MAINTENANCE ASPECTS
- PRIORITIZE THE INTEREST OF UNIVERSITY
- COMPLY WITH CURRENT UNIVERSITY REGULATIONS

LIMITS OF AUTHORITY TO APPROVE ACTIVITIES

APPROVING AUTHORITY	LIMITATION OF APPROVAL AUTHORITY
1. UNIVERSITY BOARD OF DIRECTORS	> RM 5 MILLIONS
2. UNIVERSITY MANAGEMENT COMMITTEE	> RM 500 THOUSANDS - RM 5 MILLIONS
3. HEAD OF PTj	≤ RM 500 THOUSANDS

(*excerpts of LPU minutes dated 12.12.2019 and 8.7.2021)

EFFECTIVE DATE: 23 MARCH 2021