



**TENDER NOTICE**

Suppliers registered with the **MINISTRY OF FINANCE MALAYSIA (MOF)** under the relevant code and with a valid registration are invited for the following:-

<b>TENDER REFERENCE NUMBER AND DETAILS</b>	
<b>UM.G/GD/PR/804/2023/29 (GE/GE01/2023/10/72050) – INSURANCE COVERAGE OF UNIVERSITI MALAYA PROPERTIES FOR THE YEAR 2024 - 2026</b>	
<b>Code</b>	<b>Description</b>
<b>221801</b>	<b>SERVICES/FINANCE SERVICES AND INSURANCE: Insurance Company (license from Bank Negara is required)</b>
<p style="text-align: center;"><b>Place of Submission of Tender Document</b> Procurement Division, Bursary Department, Level 2, New Chancellery Building, Universiti Malaya</p> <p style="text-align: center;"><b>Closing date on 16<sup>TH</sup> November 2023 (Thursday) 12.00 pm</b></p>	
<b>Registered with Universiti Malaya (Mandatory)</b>	
<b>Contact Person Regarding Tender Specification :</b>	
1) Name : Mrs.Nur Intan Baizurie binti Hanafiah Contact No : 03-7967 6293 Email : intanbaizurie@um.edu.my	
2) Name : Ms. Siti Faezah Najwa binti Mohamad Safee Contact No : 03-7967 6747 Email : faezahnajwa@um.edu.my	
<b>Contact Person (Tender Document) :</b>	
1) Name : Mrs. Siti Ameza binti Ab Aziz Contact No : 03-7967 6274 Email : ameza@um.edu.my	
2) Name : Mr. Izzad Izzaini Fitri bin Rosman Contact No : 03-7967 6965 Email : izzadfitri@um.edu.my	
<p>Tender documents can be viewed from <b>26<sup>TH</sup> OCTOBER 2023 (THURSDAY)</b> via the UM Procurement &amp; Payment Management System at <b><a href="https://vendor.um.edu.my">https://vendor.um.edu.my</a></b>. Suppliers who are interested in participating in the tender must email a copy of the MOF Certificate to <a href="mailto:unit_perolehan@um.edu.my">unit_perolehan@um.edu.my</a> for eligibility verification.</p> <p>Suppliers are required to download the tender documents, print and upload the completed tender documents online as well as submit the original copy into the Tender Box before the closing date. Suppliers must register, bid and upload documents via UM Procurement &amp; Payment Management System at <b><a href="https://vendor.um.edu.my">https://vendor.um.edu.my</a></b> before the closing date.</p> <p>The completed tender document must be sealed, clearly marked with the tender reference number on the left side of the envelope and submitted in the Tender Box at the Procurement Division, Bursary Department, Level 2, New Chancellery Building, Universiti Malaya.</p> <p>For delivery through registered post/ courier, suppliers must ensure that the documents arrive safely at the mentioned address before or on the closing date latest by 12.00 p.m. Late online submission and delays in submitting tender documents as per tender instructions will not be considered.</p>	

UM's tender notice are also available at the following links:

- i) <https://vendor.um.edu.my>
- ii) <https://myprocurement.treasury.gov.my>
- iii) <https://bendahari.um.edu.my>