

TENDER NOTICE

Suppliers registered with the MINISTRY OF FINANCE MALAYSIA (MOF) under the relevant code and with a valid registration are invited for the following:-

TENDER REFERENCE NUMBER AND DETAILS

UM.G/GD/PR/804/2024/15 (GE/GE03/2024/05/84804) - PROPOSED CLEANING SERVICES FOR UNIVERSITI MALAYA EDUCATION CENTRE (UMEC) BUILDING, INCLUDING CLEANING THE PARKING & LANDSCAPE AREA, GRASS CUTTING AND GARBAGE DISPOSAL, MUKIM TELONG, 16310 BACHOK, KELANTAN FOR THREE (3) YEARS

Code	Description
221001	SERVICES/ CLEANING AND TREATMENT SERVICES/ CLEANING BUILDING AND OFFICE AND;
221002	SERVICES/ CLEANING AND TREATMENT SERVICES/ CLEANING THE AREA AND;
221003	SERVICES/ CLEANING AND TREATMENT SERVICES/ LIFTING GARBAGE

Place of Submission of Tender Document

Procurement Centre, Financial Services Department, Bursary Office,
Level 2, Chancellery Building,
Universiti Malaya

Closing date on 12th JUNE 2024 (WEDNESDAY) 12.00 pm

Registered with Universiti Malaya (Mandatory)

Contact Person Regarding Tender Specification and Site Visit (Mandatory):

Contact Person

1) Name: Mr. Mohd Nurul Akhbar Abd Wahab

Contact Number: 03-7967 7986 Email: nurulakhbar@um.edu.my

2) Name: Mr. Mohd Rafie Mohd Noah Contact Number: 03-7967 7986

Email: raf66@um.edu.my

3) Name : Mdm. Shakirah bin Ahmad Shah

Contact Number: 010- 559 2920 / 03-7967 7986 Email: shakirah13@um.edu.my Site Visit

Date: 20th May 2024 (Monday)

Time : 10.00 am

Location: BILIK MESYUARAT UTAMA, PUSAT PENDIDIKAN UNIVERSITI MALAYA (UMEC), MUKIM

TELONG, 16310 BACHOK, KELANTAN

Only the names listed in the certificate are allowed to participate in site visits. Supplier are required to bring a copy of company registration certificate with MOF with the

specified code.

Contact Person (Tender Document):

1) Name: Mdm. Nur Ain Binti Mohd Tahir

Tel No: 03-7967 6274 Email: ain86@um.edu.my

2) Name: Mr. Izzad Izzaini Fitri Bin Rosman

Tel No: 03-7967 6965 Email: izzadfitri@um.edu.my

Tender documents can be viewed from **THURSDAY**, **16th May 2023** at Procurement Centre , Financial Services Department, Bursary Office, Level 2, Chancellery Building, Universiti Malaya during office hours and available to access online via the UM Procurement & Payment Management System at https://vendor.um.edu.my on **MONDAY**, **20th May 2024** after the site visits. Suppliers who are interested to participate in the tender must email a copy of the Malaysian Ministry of Finance (MOF) certification with the specified specialization code to unit_perolehan@um.edu.my for eligibility verification.

Suppliers are required to download the tender documents, print and upload the completed tender documents online as well as submit the original copy into the Tender Box before the closing date. Suppliers must register, bid and upload documents via UM Procurement & Payment Management System at https://vendor.um.edu.my before the closing date.

The completed tender document must be sealed, clearly marked with the tender reference number on the left side of the envelope and submitted in the Tender Box at the Procurement Centre, Financial Services Department, Bursary Office, Level 2, Chancellery Building, Universiti Malaya.

For delivery through registered post/ courier, suppliers must ensure that the documents arrive safely at the mentioned address before or on the closing date. Late online submission and delays in submitting tender documents as per tender instructions will not be considered.

UM's tender notice are also available at the following links:

- i) https://vendor.um.edu.my
- ii) https://myprocurement.treasury.gov.my
- iii) https://bendahari.um.edu.my